



church's auxiliary
for social action



Designation - Fundraising Executive (Face to Face – One Time Donation)

Company Details

CASA is a national development and humanitarian organization. Established in 1947, it works for the poorest of poor irrespective of caste, gender and religion. CASA works on issues of education, health, livelihood, women empowerment, climate change and humanitarian response.

Education- Any Graduate / Marketing Professionals

Work- Full Time

Position -8

Remuneration- Between INR 26,000/- to 30,000/- based on experience.

Skills and competencies

1. Fresher or up to 2 - 3 year of experience of Fundraising in NGOs / charity.
2. Be a good team player and a gender sensitive co-worker.
3. Excellent communication skills, written and verbal in English and Hindi.
4. Be willing to travel as per work requirement.
5. Ensure confidentiality of information pertaining to the Organization.

Responsibility

1. Make presentations and explain about the organization to the general public in a clear and interesting way.
2. Meet set number and income targets by signing financial-supporters of One Time Donations for the organization.
3. To participate in all the activities, public engagement and other activities as per organizational requirements.
4. To ensure that all the field generated information is properly entered in the sponsorship mandate form and daily call report and submitted to reporting authority or any other person authorized.
5. To ensure confidentiality of information pertaining to the organization by him/herself.
6. To play active role in the overall target achievement of the team.

If interested kindly apply at below mentioned email id with your updated CV along with the Covering letter mentioning suitability for the mentioned role by 15th Jul 2022.

1. **Ms. Ekta Lal – Email – ekta@casa-india.org**
2. **Mr. Gaurav Emanuel Masih – Email – gaurav@casa-india.org**