

<b>Name of Position</b>	Fundraising Executive (Church & Institution Fundraising)
<b>Recruitment details</b>	CASA is a national development and humanitarian organisation. Established in 1947, it works for the poorest of poor irrespective of caste, gender and religion. CASA works on issues of education, health, livelihood, women empowerment, climate change and humanitarian response.
<b>Location</b>	Mumbai
<b>Education</b>	Graduate
<b>Work</b>	Full Time
<b>Remuneration</b>	Best in the Industry salary
<b>About the Role</b>	<p>CASA being social arm of Indian Protestant and Orthodox Churches in India with Church as members, fundraising executive will be responsible to consult with Head of Churches in their respective areas to take prior permission to spread the word about CASA's work during Sunday Church Service. He will also be responsible to participate in various events including fete, foundation day, etc of Churches.</p> <p>During the day, he would set-up a kiosk and address the congregation for 5-10 minutes, sharing CASA's activities and requesting them to visit the kiosk. Those interested to donate can either sign a pledge card or donate through different payment modes. Those who sign pledge cards; fundraiser will get in touch with them later and meet at suggested convenient time to raise funds.</p> <p><b>Frequency of Activities –</b></p> <p>Fundraisers will be working on daily basis to raise funds through Churches and Church based institutions – They will also be doing fundraising events in churches and Church based institutions - 3-4 Fundraising Events every Month.</p>
<b>Skills and competencies</b>	<ul style="list-style-type: none"> <li>• Fresher/ upto 1 year of experience as Field Executive/Sales and Marketing.</li> <li>• Be a good team player and a gender sensitive co-worker.</li> <li>• Excellent communication skills, written and verbal in English and Hindi.</li> <li>• Be willing to travel as per work requirement.</li> <li>• Ensure confidentiality of information pertaining to the Organisation.</li> </ul>
<b>Reporting to</b>	
<b>How to apply</b>	<b>Send in your CV in word format to &lt; thomas@casa-india.org&gt; Please put "Application for (position details) " in the email subject line.</b>
<b>Responsibility</b>	<ul style="list-style-type: none"> <li>• Make presentations and explain about the organisation to the congregation during Sunday service in a clear and interesting way.</li> <li>• Meet set number and income targets by signing financial-supporters for the organisation.</li> <li>• Visit church based Institutions for organising fundraising events.</li> <li>• To ensure confidentiality of information pertaining to the organisation by him/herself.</li> <li>• To play active role in the overall target achievement of the team.</li> </ul> <p><b>Any other responsibility assigned by your line manager.</b></p>

--	--